# SOUTH MICHIGAN FOOD BANK FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

For the Years Ended December 31, 2021 and 2020



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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors South Michigan Food Bank Battle Creek, Michigan

#### Opinion

We have audited the accompanying financial statements of South Michigan Food Bank (a nonprofit organization), which comprise the statements of financial position as of December 31, 2021 and 2020, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of South Michigan Food Bank as of December 31, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of South Michigan Food Bank and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about South Michigan Food Bank's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether
  due to fraud or error, and design and perform audit procedures responsive to those risks.
   Such procedures include examining, on a test basis, evidence regarding the amounts and
  disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing an
  opinion on the effectiveness of South Michigan Food Bank's internal control. Accordingly, no
  such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about South Michigan Food Bank's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

#### **Supplementary Information**

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 10, 2022, on our consideration of South Michigan Food Bank's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering South Michigan Food Bank's internal control over financial reporting and compliance.

Seber Tans, PLC

Seber Tans, PLC Kalamazoo, Michigan

May 10, 2022

# South Michigan Food Bank Statements of Financial Position December 31, 2021 and 2020

	2021	2020 (As Restated)
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 951,989	\$ 3,369,366
Certificates of deposit	110,705	111,110
Accounts receivable	218,651	177,411
Grants receivable	155,698	175,879
Beneficial interest in assets held by community foundations	35,560	38,857
Inventory	1,011,031	1,376,967
Prepaid expenses	53,252	40,190
Total Current Assets	2,536,886	5,289,780
Property and Equipment		
Land and improvements	82,630	82,630
Building and improvements	2,120,391	1,906,657
Equipment, furniture, and fixtures	1,086,804	997,850
Vehicles	963,303	898,909
Construction in progress	34,900	54,613
	4,288,028	3,940,659
Less: Accumulated depreciation	(2,569,686)	(2,383,055)
Net Property and Equipment	1,718,342	1,557,604
Other Assets		
Beneficial interest in assets held by community foundations	109,108	89,572
Investments	3,369,570	1,466,449
Total Other Assets	3,478,678	1,556,021
Total Assets	\$ 7,733,906	\$ 8,403,405
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable	\$ 89,372	\$ 114,505
Accrued vacation and other payroll liabilities	52,155	42,896
Other accrued expenses	-	6,754
Deferral of paycheck protection program funds	-	218,700
Total Current Liabilities	141,527	382,855
Not Accets		
Net Assets  Net assets without donor restrictions	6,388,200	6,575,829
Net assets with donor restrictions	1,204,179	1,444,721
Total Net Assets	7,592,379	8,020,550
. 300 1130 10300	1,002,010	5,525,555
Total Liabilities and Net Assets	\$ 7,733,906	\$ 8,403,405

The Accompanying Notes are an Integral Part of These Financial Statements.

# South Michigan Food Bank Statement of Activities and Changes in Net Assets For the Year Ended December 31, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
Support and Other Revenue			
Food products received by:			
Governmental grants	\$ 6,588,621	\$ -	\$ 6,588,621
In-kind contributions	10,980,496	Ψ -	10,980,496
Other revenues:	10,000,100		10,000,100
Contributions and grants	629,863	725,294	1,355,157
United Way	126,100	103,595	229,695
Food Bank Council of Michigan	946,682	-	946,682
Program service fees	1,197,616	_	1,197,616
Investment income	94,074	_	94,074
Unrealized gain on investments	221,801	_	221,801
Realized gain on asset disposal	2,000	_	2,000
Change in beneficial interest	24,789	_	24,789
Miscellaneous	233,334	_	233,334
Total Support and Other Revenue	21,045,376	828,889	21,874,265
Net assets released from restrictions	1,069,431	(1,069,431)	,,
Total Support, Other Revenue,	.,000,.01	(1,000,101)	
and Reclassifications	22,114,807	(240,542)	21,874,265
Expenses			
Program services	21,511,416	_	21,511,416
Support services:			
Management and general	510,411	-	510,411
Fundraising	280,609	-	280,609
Total Expenses	22,302,436		22,302,436
Change in Net Assets	(187,629)	(240,542)	(428,171)
Net Assets at Beginning of Year (As Restated)	6,575,829	1,444,721	8,020,550
Net Assets at End of Year	\$ 6,388,200	\$ 1,204,179	\$ 7,592,379

# South Michigan Food Bank Statement of Activities and Changes in Net Assets For the Year Ended December 31, 2020

		(As Restated)	
	Without		
	Donor	With Donor	
	Restrictions	Restrictions	Total
Support and Other Revenue			
Food products received by:			
Governmental grants	\$ 9,687,612	\$ -	\$ 9,687,612
In-kind contributions	11,263,424	· <u>-</u>	11,263,424
Other revenues:	,,		,,
Contributions and grants	1,622,045	1,676,461	3,298,506
United Way	160,687	116,575	277,262
Food Bank Council of Michigan	632,199	-	632,199
Program service fees	1,640,355	_	1,640,355
Investment income	38,335	_	38,335
Unrealized gain on investments	193,155	-	193,155
Realized gain on asset disposal	604	_	604
Change in beneficial interest	28,148	_	28,148
Miscellaneous	2,068	_	2,068
Total Support and Other Revenue	25,268,632	1,793,036	27,061,668
Net assets released from restrictions	1,268,958	(1,268,958)	-
Total Support, Other Revenue,			
and Reclassifications	26,537,590	524,078	27,061,668
Expenses			
Program services	24,362,037	-	24,362,037
Support services:	, ,		, ,
Management and general	388,836	_	388,836
Fundraising	466,503	_	466,503
Total Expenses	25,217,376		25,217,376
Change in Net Assets	1,320,214	524,078	1,844,292
Net Assets at Beginning of Year	5,255,615	920,643	6,176,258
Net Assets at End of Year	\$ 6,575,829	\$ 1,444,721	\$ 8,020,550
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# South Michigan Food Bank Statement of Functional Expenses For the Year Ended December 31, 2021

		ogram ervices	Management & General		Fundraising		Total Expenses	
Benefits	\$	210,588	\$	50,665	\$	26,218	\$	287,471
Communications		10,399		2,506		1,317		14,222
Conferences and meetings		2,629		634		333		3,596
Depreciation		212,926		13,445		7,064		233,435
Dues and subscriptions		30,715		7,404		-		38,119
Food distribution from:								
Direct purchases	1	,294,466		-		-		1,294,466
Governmental grants	6	,770,971		-		-		6,770,971
In-kind contributions	11	,208,707		-		-	1	1,208,707
Fundraising		-		-		70,977		70,977
Insurance		36,227		8,732		4,588		49,547
Licenses		3,401		820		431		4,652
Maintenance		183,605		9,129		4,796		197,530
Miscellaneous		10,709		2,593		1,363		14,665
Office supplies		7,086		1,708		897		9,691
Outside services		110,668		26,676		14,015		151,359
Payroll taxes		85,486		20,606		10,826		116,918
Postage and shipping		22,121		3,540		1,860		27,521
Professional fees		-		103,238		-		103,238
Program supplies		169,797		-		-		169,797
Salaries		981,775		236,655		124,334		1,342,764
Travel and transportation		91,572		3,584		1,883		97,039
Utilities		67,568		18,476		9,707		95,751
Total Expenses	\$ 21	,511,416	\$	510,411	\$	280,609	\$ 2	2,302,436

# South Michigan Food Bank Statement of Functional Expenses For the Year Ended December 31, 2020

	Program Services	Management & General	Fundraising	Total Expenses	
Benefits	\$ 176,243	\$ 35,992	\$ 24,364	\$ 236,599	
Communications	8,064	1,647	1,115	10,826	
Conferences and meetings	2,254	460	311	3,025	
Depreciation	144,812	11,626	7,870	164,308	
Dues and subscriptions	22,274	4,549	-	26,823	
Food distribution from:					
Direct purchases	1,137,709	-	-	1,137,709	
Governmental grants	9,884,130	-	-	9,884,130	
In-kind contributions	11,219,456	-	-	11,219,456	
Fundraising	-	-	240,773	240,773	
Insurance	27,781	5,674	3,841	37,296	
Licenses	55,183	11,270	7,629	74,082	
Maintenance	173,556	13,704	9,276	196,536	
Miscellaneous	13,899	2,838	1,921	18,658	
Office supplies	26,761	5,465	3,699	35,925	
Outside services	125,389	25,607	17,334	168,330	
Payroll taxes	69,302	14,153	9,580	93,035	
Postage and shipping	15,984	4,570	3,093	23,647	
Professional fees	-	50,818	-	50,818	
Program supplies	207,433	-	-	207,433	
Salaries	900,823	183,966	124,529	1,209,318	
Travel and transportation	82,916	2,988	2,023	87,927	
Utilities	68,068	13,509	9,145	90,722	
Total Expenses	\$ 24,362,037	\$ 388,836	\$ 466,503	\$ 25,217,376	

# South Michigan Food Bank Statements of Cash Flows For the Year Ended December 31, 2021 and 2020

	0004	2020
CASH FLOWS FROM OPERATING ACTIVITIES	2021	(As Restated)
Change in Net Assets	\$ (428,171)	\$ 1,844,292
Adjustments to reconcile change in net assets to net cash and cash	φ (420,171)	Ψ 1,044,292
equivalents provided by operating activities:		
In-kind food revenues and expenses		
Governmental grant revenue	(6,588,621)	(9,687,612)
Distribution of governmental grants	6,770,971	9,884,130
Contribution revenue	(10,980,496)	(11,263,424)
Distribution of contributed food	11,208,707	11,219,456
Depreciation	233,435	164,308
Gain on sale of assets	200,400	(604)
Unrealized gain on investments	(225,768)	(193,155)
Gain on beneficial interest in assets held by community foundations	(16,239)	(28,148)
Forgiveness of paycheck protection program loan	(218,700)	(20,140)
Changes in assets and liabilities which impacted cash	(210,700)	_
and cash equivalents:		
Certificates of deposit	405	_
Accounts receivable	(41,240)	132,296
Grants receivable	20,181	18,871
Inventory	(44,625)	(7,083)
Prepaid expenses	(13,062)	(19,971)
Accounts payable	(25,133)	(3,301)
Accrued vacation and other payroll liabilities	9,259	19,766
Other accrued expenses	(6,754)	6,754
Net Cash and Cash Equivalents (Used In) Provided by	(0,101)	<u> </u>
Operating Activities	(345,851)	2,086,575
-1 0	(0.10,00.1)	
CASH FLOWS FROM INVESTING ACTIVITIES		
Acquisition of property and equipment	(394,173)	(791,558)
Proceeds from sale of investments	2,387,756	598,995
Purchase of investments	(4,065,109)	(41,395)
Net Cash and Cash Equivalents Used In Operating Activities	(2,071,526)	(233,958)
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from paycheck protection program loan	_	218,700
1 Tocceds from payoricon protection program toan		210,700
Net Change in Cash and Cash Equivalents	(2,417,377)	2,071,317
Cash and Cash Equivalents at Beginning of Year	3,369,366	1,298,049
Cash and Cash Equivalents at End of Year	\$ 951,989	\$ 3,369,366

#### **NOTE A – Summary of Significant Accounting Policies**

#### Organization Purpose

The purpose of South Michigan Food Bank (the "Organization") is to glean, collect, warehouse and facilitate the distribution of food; to have the right to receive donations for the purpose of adequately conducting and maintaining such facilities; and to purchase, manage, own, lease or rent facilities that may be necessary or convenient for the purpose of operation as a community food bank. The Organization charges a shared maintenance fee for food distribution to other non-profit agencies within south-central Michigan. Shared maintenance fees are based on the operating costs of the food bank and are charged on a per-pound basis.

#### Basis of Presentation

The financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. The Organization records donor-restricted cash contributions that are received and expended in the same year as revenue without donor restrictions.

#### Cash and Cash Equivalents

For purposes of the statements of cash flows, cash is defined as cash in checking, savings, and money market accounts, and investments with an initial maturity of less than three months.

The Organization has accounts that are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 per institution. Cash held by the Organization in bank accounts may at times exceed the FDIC coverage limit. The amount in excess of FDIC limits totaled approximately \$450,000 at December 31, 2021.

#### Accounts and Grants Receivable

Accounts and grants receivable are regularly assessed for collectability on a case-by-case basis. If amounts are determined to be uncollectible, they are charged against operations at that time. The Organization considers all receivables to be fully collectible as of December 31, 2021 and 2020; accordingly, no allowance for uncollectible accounts has been recorded. Additionally, no amounts were written off as bad debt expense during 2021 or 2020.

#### **NOTE A – Summary of Significant Accounting Policies (Continued)**

#### Beneficial Interests in Assets Held By Community Foundations

The Organization has transferred funds to various community foundations as agency endowment funds. In accordance with generally accepted accounting principles, the Organization reports the total fair value of the funds as a beneficial interest on the statements of financial position and reports changes in value of the funds, including investment income, administrative fees, and unrealized valuation changes, in the statements of activities. See Note C for additional information.

The Organization has granted variance power to the community foundations which gives them the power to use the funds for other purposes in certain select circumstances, such as in the event that the Organization were to cease operations. Additionally, the funds are subject to the various foundations' investing and income distribution policies. The Organization generally does not have the ability to draw on the corpus of the funds.

The Organization has recorded a spendable portion of its beneficial interests as a current asset on the statements of financial position. These amounts represent funds which the community foundations have allocated to the Organization to use as grants upon the Organization's request.

#### <u>Inventory</u>

Inventory of purchased food is stated at lower of cost or net realizable value, with cost determined on a first-in, first-out (FIFO) basis. Donated food inventory is valued annually at estimated fair value determined on a per-pound basis by utilizing national industry standards.

#### Property and Equipment

It is the Organization's policy to capitalize property and equipment over \$5,000. Purchased property and equipment are capitalized at cost. Donations of property and equipment are recorded as contributions at their estimated fair value. Property and equipment are depreciated using the straight-line method over their useful lives which range from three to fifteen years.

#### Contributions

The Organization recognizes contributions as revenue when they are received or unconditionally pledged and records these revenues as with or without donor restrictions according to donor stipulations that limit the use of these assets due to either a time or purpose restriction. Contributions received with donor restrictions that are met in the year of receipt are recorded as revenues without donor restrictions. When a restriction expires or is met in a subsequent year, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities and changes in net assets. Conditional contributions or promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met.

Contributions to be received in future periods are discounted at an appropriate discount rate. Amortization of discounts on multi-year pledges is recorded as additional contribution revenue as either with or without donor restrictions based on any donor-imposed restrictions, if any, on the related contributions.

#### **NOTE A – Summary of Significant Accounting Policies (Continued)**

#### **Donated Services and Materials**

No amounts have been reflected in the financial statements for donated professional services. The Organization pays for most services requiring specific expertise. However, volunteers donate many hours of services to the operation of the Organization including organizational mailings, packing of groceries, and other miscellaneous tasks.

Where applicable, donated materials are recorded as revenues and expenses at their estimated fair value at the date of the gift.

#### Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The expenses that are allocated include compensation and benefits, which are allocated based on their time and effort. Utilities are allocated using the square footage of the warehouse and office.

The following table summarizes the nature of the expense and the Organization's allocation method across programs and supporting functions. Although the methods of allocation used are considered appropriate, other methods could be used that would produce different results.

#### Percentage of Allocated Salaries

- Contracted services
- Depreciation office/building
- Insurance
- Conferences
- Telephone
- Bank fees
- Office supplies

#### Percentage of Pounds Distributed

- Program supplies
- Freight
- Repair and maintenance warehouse
- Facility maintenance
- Dues and subscriptions
- Depreciation warehouse/equipment
- Miscellaneous expenses

#### **Affiliated Organizations**

The Organization is a certified affiliate of Feeding America, a national network of food banks throughout the country, and is affiliated with the Food Bank Council of Michigan, an organization that supports member food banks through funding and food allocation. The Organization received a substantial amount of its food from Food Bank Council of Michigan (31 percent in 2021 and 39 percent in 2020) and Feeding America (33 percent in 2021 and 30 percent in 2020), at minimal cost which is distributed to other organizations for a service fee.

As an affiliate of Feeding America, the Organization is required to maintain a reserve fund equal to or greater than 25 percent of annual operating expenses. The Organization was in compliance with this requirement for both 2021 and 2020.

#### Income Taxes

The Internal Revenue Service has determined the Organization to be exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

#### **NOTE A – Summary of Significant Accounting Policies (Continued)**

#### **Estimates**

The Organization uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and report support, revenue and expenses. Actual results could differ from those estimates.

#### **NOTE B** – Liquidity and Availability

The Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations are due. Financial assets available for general expenditure, without donor or other restrictions limiting their use, within one year of the statement of financial position, comprised the following as of December 31:

		2021		2020	
Cash and cash equivalents	\$	951,989	\$	3,369,366	
Certificates of deposit		110,705		111,110	
Acccounts receivable		218,651	1 177,41		
Grants receivable		155,698	175,879		
Current portion of beneficial interest in assets					
held at Community Foundations		35,560		38,857	
Total available assets		1,472,603		3,872,623	
Less: Net assets with donor restrictions		(1,204,179)		(1,444,721)	
Total assets available for operations	\$ 268,424		\$	2,427,902	

The Organization receives significant unrestricted contributions and restricted grants each year from donors, which are central to meet the annual cash needs for general expenditures. The Organization manages its liquidity and reserves in order to operate within a prudent range of financial soundness and stability and to fund near term and long-term needs utilizing budgets and monthly monitoring.

Additionally, the Organization has funds held as beneficial interests in community foundations (see Note C). Although the Organization does not intend to spend any funds other than amounts appropriated for general expenditure as part of its annual budget approval and appropriation process, the spendable portion of these funds could be made available for operating needs if necessary.

While management realizes there could be unanticipated liquidity needs, they believe that the financial assets in the table above are sufficient to meet operating needs within a minimum of one year of the statement of financial position date.

#### NOTE C – Beneficial Interest Held at Community Foundations

Amounts shown as beneficial interest in assets held by the community foundation represent funds placed with the Battle Creek Community Foundation, Kalamazoo Community Foundation, and Jackson Community Foundation, wherein the Organization has specified itself as the beneficiary. Each fund is an organizational endowment maintained for the organizational support for South Michigan Food Bank.

Beneficial interest in assets is comprised of the following as of December 31:

	2021		 2020
Funds held at Battle Creek Community Foundation	\$	46,761	\$ 45,390
Funds held at Kalamazoo Community Foundation		83,838	70,795
Funds held at Jackson Community Foundation		14,070	 12,244
Financial assets - at December 31	\$	144,668	\$ 128,429

The changes in the Organization's beneficial interest in assets held at the community foundation were as follows for the years ended December 31:

	 2021		2020
Beneficial Interest - Beginning of Year	\$ 128,429	\$	100,281
Unrealized gain	18,983		17,967
Current year activity:			
Deposits (withdrawals)	(1,830)		11,072
Administrative fees	 (914)		(891)
Beneficial interest - End of Year	\$ 144,668	\$	128,429

#### *NOTE D* – Other Funds Held by Community Foundations

The previously mentioned community foundations maintain additional endowment funds for which the Organization has been named as a beneficiary organization. These endowments do not meet the requirements for the Organization to recognize its rights in a beneficial interest; accordingly, the assets are not recorded in the statements of financial position. These endowments were established to act as depositories for contributions received directly from donors intended to benefit the Organization. The fair value of these funds totaled \$183,665 and \$173,013 at December 31, 2021 and 2020, respectively.

#### **NOTE E – Fair Value Measurements**

Financial accounting standards establish a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described as follows:

#### **NOTE E – Fair Value Measurements (Continued)**

Level 1 Inputs – Fair value is determined by using quoted prices for identical assets in active markets.

Level 2 Inputs – Fair value is determined by using other than quoted prices that are observable for the asset (e.g. quoted prices for identical assets in inactive markets, quoted prices for similar assets in active markets, observable inputs other than quoted prices, and inputs derived principally from or corroborated by observable market data by correlation or other means).

Level 3 Inputs – Fair Value is determined by using inputs based on management assumptions that are not directly observable.

The beneficial interest in assets held at the community foundations are not actively traded and significant other observable inputs are not available which are classified as a level 3 as the Organization does not have a direct interest in the underlying assets. Therefore, the inputs considered in determining fair value are related to the value of the Organization's right to receive future distributions, as described in Note C.

The beneficial interest in assets held at the community foundations have been valued, as a practical expedient, at the fair value of the Organization's share of the community foundation's investment pool as of the measurement date. The community foundations value securities and other financial instruments on a fair value basis of accounting. The estimated fair values of certain investments of the community foundations, which includes private placements and other securities for which prices are not readily available, are determined by the management of the community foundations and may not reflect amounts that could be realized upon immediate sale, nor amounts that ultimately may be realized. Accordingly, the estimated fair values may differ significantly from the values that would have been used had a ready market existed for these investments.

The Organization's beneficial interest totaled \$144,668 and \$128,429 at December 31, 2021 and 2020, respectively. A reconciliation of the activities for these Level 3 financial instruments, including the components of the net return on investments, are included in Note C.

The Organization's investment accounts include Level 1 securities. The Organization's Level 1 securities consist of mutual funds and savings bonds. The following table summarizes the fair value of the Organization's financial instruments by the aforementioned pricing categories at December 31:

	2021		 2020
U.S. Series EE Savings Bonds Stocks, options & ETFs Mutual funds	\$	2,000 1,567,178 1,800,393	\$ 2,000 - 1,464,449
Total Investments	\$	3,369,570	\$ 1,466,449

#### *NOTE F* – Inventory

Inventories at December 31 include the following:

	2021	2020
Purchased inventory	\$ 149,506	\$ 102,505
In-kind contributions	325,540	556,306
Received from USDA	535,985	718,156
Balance at December 31	\$ 1,011,031	\$ 1,376,967

#### **NOTE G – Net Assets with Donor Restrictions**

The detail of net assets with donor restrictions at December 31 was as follows:

	2021	2020		
Food purchases	\$ 100,670	\$	509,261	
Time restricted	958,581		879,560	
Warehouse improvements and transportation	4,928		-	
Consulting	140,000		-	
Childhood hunger and backpack program	 		55,900	
Total Net Assets With Donor Restrictions	\$ 1,204,179	\$	1,444,721	

#### **NOTE H - Retirement Plan**

The Organization has a defined contribution 403(b) plan covering full time employees over age 21 who have attained 1,000 hours of service within a twelve-month period. Contributions are made at a percent determined annually by the Board of each employee's gross annual pay. For the years ended December 31, 2021 and 2020, the Organization's contribution rate was 4 percent. The board approved a match of 100 percent for those employees deferring up to 6 percent of their wages. Contributions were approximately \$140,400 and \$95,500 for the years ended December 31, 2021 and 2020, respectively.

#### NOTE I - Commitments and Contingencies

Grants may require the fulfillment of certain conditions set forth in the agreement. Failure to fulfill the conditions may result in the return of the funds to grantor. Although this is a possibility, the Board of Directors considers the possibility remote, since by accepting the grants, it has accommodated the objectives of the Organization to the provisions of the grants.

The Organization has participated in several federally assisted grant programs. These programs are subject to financial and compliance audits by the grantor or their representatives, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Management believes that any liability for reimbursement that may arise as the result of these audits would not be material.

#### **NOTE J – Uncertainties**

The COVID-19 outbreak in the United States has caused business disruption through mandated and voluntary closings of businesses and shelter-in-place orders, including Michigan, where the Organization is located. At December 31, 2021, the pandemic continues and management continues to initiate changes and modification of the operations of the programs, events and administrative functions in order to protect the health of staff, residents, and consumers and to mitigate the financial effects of the virus and its resultant economic slowdown. The Organization will continue to evaluate, and if appropriate, adopt other measurers in the future as required for the ongoing safety of clients and staff.

### *NOTE K* – Prior Period Adjustment

During 2021, the Organization examined the accounting for donor designations to agencies in light of recent changes to generally accepted accounting principles. As a result of this examination, management has determined these transactions qualified as revenue to be recognized in the period received. As such, the Organization restated the accompanying financial statements as of and for the year ended December 31, 2020 as follows:

	As	Previously				
		Stated	A	djustments	A	s Restated
Liabilities and Net Assets						
Donor designations to agencies	\$	752,985	\$	(752,985)	\$	-
Net assets at beginning of year		5,726,806		449,452		6,176,258
Net assets at end of year		7,267,565		752,985		8,020,550
Support, Revenue, and Reclassifications						
Contributions and grants without donor restrictions	\$	2,460,712	\$	(838,667)	\$	1,622,045
Contributions and grants with donor restictions		534,261		1,142,200		1,676,461
Net assets released from restrictions		430,291		838,667		1,268,958
Change in net assets		1,540,759		303,533		1,844,292

#### **NOTE L – Subsequent Events**

Management has evaluated subsequent events through May 10, 2022, the date on which the financial statements were available to be issued.





# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors South Michigan Food Bank

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of South Michigan Food Bank (the Organization), which comprise the statement of financial position as of December 31, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 10, 2022.

#### Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

#### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Seber Tans, PLC

Seber Tans, PLC Kalamazoo, Michigan

May 10, 2022



# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors South Michigan Food Bank

#### Report on Compliance for Each Major Federal Program

#### Opinion on Each Major Federal Program

We have audited South Michigan Food Bank's (the Organization) compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended December 31, 2021. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2021.

#### Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 *U.S. Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Organization and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Organization's compliance with the compliance requirements referred to above.

#### Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Organization's federal programs.

#### Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Organization's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, Government Auditing Standards, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involved collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance

with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgement made by a reasonable user of the report on compliance about Organization's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, Government Auditing Standards, and the Unform Guidance, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform
  audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence
  regarding Organization's compliance with the compliance requirements referred to above and performing such
  other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Organization's internal control over compliance relevant to the audit in order to
  design audit procedures that are appropriate in the circumstances and to test and report on internal control over
  compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the
  effectiveness of the Organization's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

#### **Report on Internal Control Over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Seber Tans, PLC

Seber Tans, PLC Kalamazoo, Michigan

May 10, 2022

# South Michigan Food Bank Schedule of Expenditures of Federal Awards Year Ended December 31, 2021

Federal Grantor/Pass Through Grantor/Program Title	Federal Assistance Listing Number	Pass-Through Entity Project Number	Federal Expenditures
U.S. Department of Agriculture			
Passed through Food Bank Council of Michigan			
The Emergency Food Assistance Program (Administrative Costs)			
2020-2021 DHHS Supplemental (Food Commodities)	10.178	N/A	192,263
2020-2021 Trade Mitigation Admin Costs	10.178	212MI053Y8105	40,028
Total Emergency Food Assistance Program (Administrative Costs)			232,291
Food Distribution Cluster:			
Passed through Food Bank Council of Michigan			
2020-2021 Emergency Food Assistance Program (Administrative Costs)			
The Emergency Food Assistance Program	10.568	212MI053Y8105	\$ 86,693
CARES Act	10.568	202MI054Y8703	11,875
Families First Coronavirus Response Act	10.568	202MI054Y8703	4,513
Coronavirus Supplemental Funds Program (COSUP)	10.568	N/A	201,693
Total 2020-2021 Emergency Food Assistance Program (Administrative Costs)			304,774
2020-2021 Emergency Food Assistance Program (Food Commodities)			
The Emergency Food Assistance Program	10.569	212MI053Y8105	3,245,441
Coronavirus Supplemental Funds Program (COSUP)	10.569	N/A	186,388
Total 2020-2021 Emergency Food Assistance Program (Food Commodities)			3,431,829
2021-2022 Emergency Food Assistance Program (Food Commodities)			
The Emergency Food Assistance Program	10.569	212MI053Y8105	993,050
Coronavirus Supplemental Funds Program (COSUP)	10.569	N/A	475,601
Total 2021-2022 Emergency Food Assistance Program (Food Commodities)			1,468,651
Total Food Distribution Cluster			5,205,254
Child Nutrition Cluster			
Passed through Food Bank Council of Michigan			
2020-2021 Supplemental Nutrition Assistance Program Outreach	10.561	N/A	17,409
Total Child Nutrition Cluster			17,409
Total U.S. Department of Agriculture			5,454,954
U.S. Department of the Treasury			
Passed through Food Bank Council of Michigan			
2020-2021 COVID-19 - Coronavirus Relief Fund (Administrative Costs)	21.019	N/A	29,276
2020-2021 COVID-19 - Coronavirus Relief Fund (Food Commodities)	21.019	N/A	442,628
Total U.S. Department of the Treasury			471,904
Total Expenditures of Federal Awards			\$ 5,926,858

## South Michigan Food Bank Notes to Schedule of Expenditures of Federal Awards For the Year Ended December 31, 2021

#### **NOTE A - Basis of Presentation**

The accompany Schedule of Expenditures of Federal Awards (the Schedule) includes the federal grant activity of the Organization under programs of the federal government for the year ended December 31, 2021. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

#### **NOTE B – Summary of Significant Accounting Policies**

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule, if any, represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

Pass-through entity identifying numbers are presented where available.

The Organization has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

#### **NOTE C - Food Commodities**

Nonmonetary assistance is reported based on the commodities received and disbursed. The value per pound is established by guidelines published by Feeding America, a nationally recognized food donation charity.

#### **NOTE D - Pass-Through Entities**

The Organization receives certain federal grants as subawards from non-federal entities. Pass-through entities, when applicable, have been identified in the schedule.

#### **NOTE E - Subrecipients**

No amounts were provided to subrecipients.

## South Michigan Food Bank Schedule of Findings and Questioned Costs For the Year Ended December 31, 2021

#### **SUMMARY OF AUDITORS' RESULTS**

#### Financial Statements

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

Material weakness identified? No

Significant deficiency identified that is not considered to be a material weakness? No

Noncompliance material to financial statements noted? No

#### Federal Awards

Type of auditors' report issued on compliance for major programs: Unmodified

Internal control over major programs:

Material weakness identified? No

Significant deficiency identified that is not considered to be a material weakness? No

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR Section 500.516(a)? No

#### **Major programs:**

<u> ĆFDA Number</u>	Name of Federal Program or Cluster
10.568 & 10.569	Food Distribution Cluster

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee? No

## South Michigan Food Bank Schedule of Findings and Questioned Costs For the Year Ended December 31, 2021

**SECTION II – FINANCIAL STATEMENT FINDINGS** 

None noted.

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None noted.

## South Michigan Food Bank Schedule of Prior Year Findings and Questioned Costs For the Year Ended December 31, 2021

#### 2020-001 - Significant Deficiency - Segregation of Duties

#### Criteria:

A good system of internal controls provides for a proper segregation of duties throughout the year to reduce the risk of human error, deter fraud, and improve the chances of detecting accounting errors.

#### Condition:

Receipts are processed under single control and the master cash receipts worksheet is kept in an unsecured computer file allowing access by multiple individuals.

#### Cause and Effect:

There appeared to be lack of segregation of duties relating to receipts. There was also a lack of security relating to the master cash receipts worksheet which could result in unauthorized changes to the file prior to review by a second individual. There were no misstatements noted during the audit relating to these conditions.

#### Status:

Finding was fully corrected in 2021, deficiency will not repeat.

#### 2020-002 - Significant Deficiency - Documentation of Non-Cash Disbursements Processes

#### Criteria:

Lack of written procedures can create potential for internal controls to not be followed by individuals involved in the process.

#### Condition:

There are no documented procedures available for non-cash disbursements or distributions.

#### Cause and Effect:

Testing of inventory performed resulted in no discrepancies and no adjustments for distributions were noted.

#### Status:

Finding was fully corrected in 2021, deficiency will not repeat.